

**Spartan Lyrical Society, Inc.  
Board Meeting Minutes**

**Meeting Date:** March 9, 2021

**Location:** Virtual due to Covid-19

**Time of Day:** 7:00pm

**1.0 Call to Order / Attendees / Introductions**

The virtual meeting was called to order at 7:07pm, the President being in the chair and the Secretary taking notes.

Voting Board Members		SLS Members and Guests	
P	Lauri Miller (President)	P	Sara Metcalfe (Choral Director / Faculty Sponsor)
P	Sarah Thompson (Vice President/Co-Musical Producer)		
P	Jen Kessler (Treasurer)		
P	Amy Donegan (Member at Large/Webmaster)		
P	Kim Cosler (Secretary)		
A	Kristin Tufo (Spring Musical Producer)		

P = Present, A= Absent, T= Telephone

**2.0 Approval of Minutes**

The minutes from the prior meeting held on February 9, 2021 were distributed electronically with the meeting notice. The minutes were motioned for approval by Jen Kessler and Sarah Thompson seconded the motion. All were in favor and the motion carried.

**3.0 Old Business / Action Item Reports**

3.1 Status of Refunds for buses for MITP. (Kessler, Metcalfe) - Jen K. emailed the bus company still trying to get a refund. It was suggested we consider asking for a credit for future use. - OPEN

3.2 Incoming board members to renew standard background check and obtain/renew online crowd control training. – Sarah Thompson got fingerprint background check completed through the Board of Education. Crowd Control still needed for Amy Donegan and Kristin Tufo - OPEN

**4.0 Officer's / Standing Committee Reports**

**4.1 President Report (L. Miller)**

Activities this reporting period:

- Continued conversations with Mrs. Metcalfe about status of virtual activities for 2020-2021
- Checked SLS email and Gsuite.

Planned activities next reporting period:

- Continue to send out membership communications; News You Can Use, as applicable.
- Coordinate website updates and social media posts as applicable.

**4.2 Treasurer's Report (Kessler)**

- Beginning balance: \$13866.23. Ending balance \$13204.23.
- No credit card balance
- Delivered Musical Revue check to David and honorarium to Alec
- No PayPal usage
- Moving old files and equipment owned by SLS to Sara Metcalfe's office with her approval

**4.3 Membership Chair Report (Thompson)**

- There was no change in membership numbers or activity since the last SLS board meeting on February 9, 2021.
- Membership:

As of:	2/9/2021	1/12/2021	12/8/2020	11/20/2020	10/20/2020	9/27/2020
Total Paid Members	39	39	38	38	13	13

Total Siblings	3	3	3	3	2	2
Total Members	42	42	41	41	15	15

4.4 Varsity Choir Report (J. Kessler)

No report

4.5 Producer Report (K. Tufo)

No report

4.6 Webmaster Report (A. Donegan)

Activities this reporting period:

- Posted approved Jan minutes.
- Posted February SLS meeting date.
- Updated Winter Musical Review Link

Plans for next reporting period:

- Post approved February minutes.
- Post next SLS meeting date on home page, April 13, 2021 at 7pm
- Update Home Page Photo carousel
- Update Spring Show cancellation when approved verbiage provided

4.7 Social Media Report (K. Tufo)

No report

**5.0 Special Committee Reports**

**6.0 New Business / New Action Items**

6.1 Amazon Smile (J. Kessler)

- An Amazon Smile account has been set up for SLS
- Can get the word out on social media and News You Can Use to begin usage

**7.0 Documentation of Main Motions**

The minutes from the prior meeting held on February 9, 2021 were distributed electronically with the meeting notice. The minutes were motioned for approval by Jen Kessler and Sarah Thompson seconded the motion. All were in favor and the motion carried.

**8.0 Announcements**

**8.2 Next Meeting**

April 13, 2021 @ 7pm Virtual format

**9.0 Adjourn**

Jen Kessler moved to adjourn the meeting at 7:40pm and Kim Cosler seconded the motion. All were in favor and the motion carried.